

EXAMPLE PAPER FOR THE FIBER SOCIETY 2003 SYMPOSIUM, LOUGHBOROUGH, UK

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1. Submission

This document explains and illustrates the correct format and layout for papers submitted to the Fiber Society Symposium "Advanced Flexible Materials And Structures: Engineering with Fibers", June 30 - July 2, 2003, Loughborough University, Loughborough, UK. The layout of this document is in the required style hence provides an example.

Following the tradition of the Fiber Society meetings we require only an extended abstract to be submitted. On this occasion a **TWO-page** abstract of your presentation is required to be submitted using the instructions given in this document. All abstracts will be reviewed by the IPC for suitability for presentation, thus acceptance. Extended abstracts of all presentations and posters, in the form of a **Book of Abstracts**, will be distributed to the Symposium participants as well as published on the Fiber Society web page (subsequent to the Symposium).

2. Page Set-up and Margins

Papers should be submitted as attached postscript or PDF file. Do not number pages. Please set the page to A4 size. All margins must be set to 2.54 cm (1 inch).

3. Title and Authors

The first page should show the title of the paper, the names of the authors, their affiliation and address, along with e-mail address. This should be centred on the page. The title of the paper should be in capital letters, centred, 14 point **bold** Times New Roman. The title should be followed by a further 12 point space. The text should be single line spaced 10-point **bold** Times New Roman. The author details should be single line spaced 10-point followed by a further 12 point space. An example is shown above.

4. Headings

Headings should be in lower case with capital initials. They should be numbered as illustrated, and presented in **bold** Times New Roman at 12-pt. They should be preceded by a 6-pt space with a hanging indent of 0.635 cm (quarter of an inch).

5.1 Second level headings

Second level section headings should be in lower case with first word in capital initial. They should be 11-pt **bold** Times New Roman numbered as shown. A hanging indent of 1.27 cm (half inch) should be used. Spacing of 6-pt before the heading should be employed. Further levelling of sections should be avoided.

5. Normal Text

The main text of the paper should be presented in 10-pt Times New Roman single line spaced with full justification. A 6-pt space should be inserted after each paragraph. The language of the papers is English; both UK and USA spelling of English are acceptable. The paper should be presented in single column, one side format.

6. Figures and Tables

Any illustrations or tables should be embedded in the document at the position the author wishes them to appear. They should be provided with a numbered caption. Illustrations should be monochrome. Captions should be placed below the illustrations in Times New Roman 9-pt. Table headings should be placed above the table in Times New Roman 9-pt.

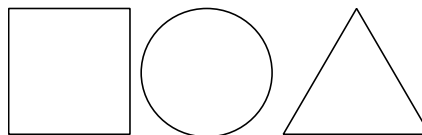


Figure 1 Some shapes.

7. References

References in the text of the paper should be made in the Harvard style, which is (author date) e.g. (Francis & Wonham 1976), (Åström & Wittenmark 1997), (Doyle *et al* 1992). More than two authors should be referenced

using *et al.* The entry in the reference list should however list all contributors' names. A hanging indent of 1.27cm should be used. The references list should be alphabetically arranged by the first author but not numbered. Authors surnames should be given first, followed by initials, in capital letters. Following the authors name, the date of publication should be entered. The title of the work follows the date. Journal/book title should be given in *italics* and volume number of a journal should be given in **bold** followed by the part number. Edition, place of publication and publisher follow in standard text. Some examples are given below.

When referencing web based documents both the date of publication and accessed date should be included. The URL should be within angle brackets.

References

Åström , K. & Wittenmark, B. (1997), *Computer-Controlled Systems - Theory and Design*, Prentice-Hall, Upper Saddle River, NJ, USA.

Doyle, J., Francis, B. & Tannenbaum, A. (1992), *Feedback Control Theory*, McMillan, New York.

Francis, B. & Wonham, W. (1976), The Internal model principle of control theory, *Automatica* **12**: 457-465